

Student Information:

Name: _____ Current Semester: _____

Matriculation Number: _____ Current ECTS Credits: _____

Study Program: _____

Thesis Information:

Preliminary Title of the Master's Thesis: _____

The Master's Thesis is:

☐ theoretical

☐ experimental

Duration of the Master's Thesis:

Start date (Mondays only): _____

Submission date: _____

Signature of the student: _____ Date: _____

External Supervisor:

Name: _____

Title: _____

Institution/Company: _____

E-Mail Address: _____

Is the external supervisor habilitated or equivalent?

Yes ☐

No ☐

Confirmation by the External Supervisor:

I am pleased to confirm the external supervision of this Master's thesis.

Signature of the external supervisor: _____ Date: _____

Confirmation by the Internal Supervisor:

Name of the internal supervisor: _____ E-mail: _____

- I hereby confirm that the external supervisor meets the necessary requirements and is equivalent to a habilitated supervisor. If this is not the case, I will take full responsibility for supervising the Master's thesis.

Signature of the Internal Supervisor: _____ Date: _____

Confirmation by the Chairperson of The Examination Committee:

Name of Chairperson of The Examination Committee: _____

I hereby accept the application of this external Master's thesis. The Examination Board allows the writing of the thesis at the institution/company mentioned above.

Signature of the Chairperson of The Examination Committee: _____

_____ Date: _____

Filled out by the student and supervisors

Filled out by the Examination Office

For the Student:**Additional Documents:**

The following documents must also be attached:

- Informal written request with an explanation for conducting the work outside of the Faculty of Biology.
- Timeline for the thesis project, signed by the external supervisor, with monthly planning.

Notes:

- The application must be submitted and approved by the Examination Office before the start of the Master's thesis.
- Processing time is 2 weeks. Therefore, students must submit the application at least 2 weeks prior to beginning the Master's thesis.

For the External Supervisor:

To complete the finishing module of the Master's program, a 45-minute-disputation is necessary, which has to be held around the time the thesis has to be submitted to the examination office in the presence of the internal supervisor.

The working time is 24 weeks and ends with the submission of the written thesis to the Examination Office. An extension of the Master's thesis working period is not possible.

For the Internal Supervisor:

Please ensure that a disputation is offered in accordance with the examination regulations (45 min.) and that you assume the evaluation of the disputation on the master's thesis as part of the master's degree module.

Your presence at the defense is required. Please indicate the date of the defense when submitting the grade to the Examination Office.

We ask for your written opinion to evaluate the master's thesis.
Please inform the student of the grade orally and justify it.

! NEW ! As soon as all signatures are generated, every party will receive a copy of this document instead of a letter.